

CT7853 - PROVISION OF PLAYSPACE PRODUCTS, SERVICES AND WORKS

Report Author: Manager Recreation Parks & Facilities
Responsible Officer: Director Built Environment & Infrastructure
Ward(s) affected: (All Wards);

The author(s) of this report and the Responsible Officer consider that the report complies with the overarching governance principles and supporting principles set out in the Local Government Act 2020.

CONFIDENTIALITY

Confidential information is contained in the attachments to this report. This information relates to contractual matters and contains commercially sensitive information including, but not limited to, the name of tendering parties, the evaluation panel members, the tendered prices, and the evaluation of the tenders received against the published evaluation criteria. Any disclosure of the information included within the confidential report attachments could be prejudicial to the interests of the Council or other parties. The Attachments are confidential in accordance with Section 3(1)(g)(i)(g)(ii) of the *Local Government Act 2020*. This report provides details regarding approval to award a contract that complies with the Section 108 of the *Local Government Act 2020*.

SUMMARY

This report summarises the tender evaluation process taken for the provision of Provision of Playspace Products, Services and Works contracts and seeks Council consideration for the award of the contracts.

This tender process was initiated to establish up to three (3) separate contracts with suppliers to provide the following three (3) categories of service:

- A – Auditing Services & Testing of Rubber Undersurfaces.
- B – Programmed & Reactive Maintenance.
- C – Supply of Organic Playspace Softfall.

An advertisement calling for tenders was placed in the Age newspaper on Saturday 31 May 2025.

Tenders closed on Wednesday 25 June 2025 and a total of five (5) submissions were received across the categories.

The recommendations in this report have been formally endorsed by the tender evaluation panel.

The Contracts will be for an initial period of five (5) years, with Council having the solo option to extend the Contracts for an additional two (2) periods of one (1) year each.

RECOMMENDATION

That

- 1. Council awards the tender for CT7853- Provision of Playspace Products, Services and Works to the following tenderers for each respective service category:**
 - (a) The Trustee for Hutchison Parks Services Trust for Category A – Auditing Playspaces Testing of Rubber Undersurfaces** for an estimated contract value of \$164,403.00 exclusive of GST, inclusive of tender options and provisional sums.
 - (b) Prim Services Pty Ltd for Category B – Programmed Proactive and Reactive Maintenance** for an estimated contract value of \$1,421,693.01 exclusive of GST, inclusive of tender options and provisional sums.
 - (c) Ecodynamics Mulch Pty Ltd for Category C – Supply of Organic Playspace Softfall** for an estimated contract value of \$900,405.57 exclusive of GST, inclusive of tender options and provisional sums.
- 2. The Director of Built Environment and Infrastructure be delegated the authority to sign the contract documents.**
- 3. The Director Built Environment & Infrastructure be authorised to approve any required contingency not exceeding 20% percent of the total contract sum.**
- 4. The Director of Director of Built Environment and Infrastructure be considered to be the delegated authority to extend the contract term by two (2) optional periods of one (1) year each to a maximum term of seven (7) years.**
- 5. The attachments to this report remain confidential indefinitely as it relates to matters specified under Section 3(1)(g)(i)(g)(ii) of the Local Government Act 2020.**

RELATED COUNCIL DECISIONS

There are no related Council decisions relevant to this item.

DISCUSSION

Purpose and Background

The purpose of this report is to consider awarding Contract CT7853 for Provision of Playspace Products, Services and Works. A tender process was conducted to establish new contracts for the provision of CT7853A Auditing & Testing of Rubber

Undersurfaces, CT7853 B Programmed & Reactive Maintenance and CT7853 C Supply of Organic Playspace Softfall.

To ensure a comprehensive evaluation of tenders, a cross-organisation Tender Evaluation Panel was formed. The Panel included representatives from various Council services and was established in line with Council's Procurement Policy Guidelines.

Yarra Ranges Council (Council) has a population of 145,000 and covers approximately 2,500 square kilometres. The Council stretches from the densely populated outer suburbs up into the surrounding foothills, agricultural valleys and forested areas of the Great Dividing Ranges. It is by area one of the largest metropolitan municipalities, most varied and scenic municipalities. There are more than 55 suburbs, townships, small communities and rural areas in the Yarra Ranges.

Yarra Ranges Council provides and maintains a variety of playspaces within its open space and pre-school network as summarised in the following table:

Playspace Classification	Quantity	Currently Audited	Programmed Maintenance
Regional Playspaces	7	Y	Y
District Playspaces	10	Y	Y
Local Playspaces	104	Y	Y
Fitness Stations	11	Y	Y
Skate Parks	8	Y	Y
BMX / Pump Tracks	5	Y	N – Reactive Only
Basketball Half Courts	24	Y	N – Reactive Only
Pre-Schools (Leased Facilities)	49	Y	N – Currently Externally
TOTAL	218		

Options considered

The procurement method for this tender was a single-stage competitive open tender process. An advertisement inviting tenders for the three (3) service categories was published on Council's online e-tendering portal and in The Age newspaper on Saturday, 31 May 2025.

The tender period closed on Wednesday, 25 June 2025, with the following tender submissions received by category:

- Category A – Auditing Services & Testing of Rubber Undersurfaces two (2) tenders received;
- Category B – Programmed & Reactive Maintenance one (1) tender received; and
- Category C – Supply of Organic Playspace Softfall two (2) tenders received.

The tender process was conducted in accordance with Council's Procurement Policy.

Tenders were assessed for conformity with the tender documents. A summary of these tender submissions is included in the confidential attachment to this report. The evaluation panel scored the tenders based on the pre-established criteria outlined in the tender document.

A summary of the evaluation criteria follows:

Selection Criteria	Category A - Auditing Services & Testing of Rubber Undersurfaces Weightings	Category B - Programmed & Reactive Maintenance Weightings	Category C – Supply of Organic Playspace Softfall Weighting
Capability & Capacity	45%	45%	45%
Quality & Sustainability	7%	7%	7%
Community Benefit	5%	5%	5%
Tendered Price	43%	43%	43%
Total Quantitative & Qualitative	100%	100%	100%

The attachments to this report contain confidential information related to contractual matters and commercially sensitive details. This includes, but is not limited to, the names of the tendering parties, the evaluation panel members, the tendered prices, and the evaluation of the tenders against the published criteria.

The Contract will be for an initial period of five (5) years with an option to extend the contract for 2 additional periods of one (1) year each to a maximum Contract term of seven (7) years from the Commencement Date.

Recommended option and justification

Following a comprehensive evaluation process, including consultations with subject matter experts and probity advice, and in line with the Evaluation Matrix, the panel recommends awarding the contract to the below tenderers by service category:

- Category A – Auditing Services & Testing of Rubber Undersurfaces – The Trustee for Hutchison Parks Services Trust
- Category B – Programmed & Reactive Maintenance – Prim Services Pty Ltd

- Category C – Supply of Organic Playspace Softfall – Ecodynamics Mulch Pty Ltd

FINANCIAL ANALYSIS

The contract pricing for Provision of Playspace Products, Services and Works is based on a schedule of rates for the contract term.

For additional financial details, please refer to the confidential document titled 'CT7826 – Financial Summary Attachment'.

APPLICABLE PLANS AND POLICIES

This report contributes to the following strategic objective(s) in the Council Plan:

- Support healthy and connected communities; and
- Ensure quality infrastructure and liveable places.

RELEVANT LAW

This report seeks Council approval to award a contract that complies with the Section 108 of the *Local Government Act 2020* and the below applicable legislative provisions:

Australian Standards Number	Title
AS 4685.0:2017	Playground equipment and surfacing Part 0: Development, installation, inspection, maintenance and operation.
AS 4685.1:2021	(EN1176:2008, MOD: General safety requirements and test methods).
AS 4685.2:2021	(EN1176:2008, MOD: Safety requirements and test methods for Swings).
AS 4685.3:2021	(EN1176:2008, MOD: Safety requirements and test methods for Slides).
AS 4685.4:2021	(EN1176:2008, MOD: Safety requirements and test methods for Cableways).
AS 4685.5:2021	(EN1176:2008, MOD: Safety requirements and test methods for Carousels).
AS 4685.6:2021	(EN1176:2008, MOD: Safety requirements and test methods for Rocking Equipment).
AS 4685.11:2014	(EN1176:2008, MOD: Safety requirements and test methods for Spatial Network).
AS 4422:2016	Playground Surfacing – Specifications, requirements and test methods.
AS 1924 Part 2: 1981	Design & Construction - Safety Aspects (for equipment installed prior to October 2004)

AS 16630:2021	Permanently installed outdoor fitness equipment – Safety requirements and test methods.
AS EN 14974 (2021)	Skateparks – Safety requirements and test methods.

SUSTAINABILITY IMPLICATIONS

Economic Implications

This has been considered as part of the tender specification and evaluation process. The recommended tenderers have committed to source goods, services or materials proposed for the contracts from within Yarra Ranges Shire.

COMMUNITY ENGAGEMENT

No direct community engagement has taken place specifically for this confidential tender process. However, broader engagement has been incorporated as part of the overall Playspace plan.

COLLABORATION, INNOVATION AND CONTINUOUS IMPROVEMENT

No collaboration with other Councils, Governments or statutory bodies was sought and a joint procurement collaboration model was deemed not viable.

RISK ASSESSMENT

Council has made known the hazards on site to contractors in the form of OHS Hazard Identification Form which was part of the tender documents. This included Category of hazard, hazard identification, additional information and comments.

CONFLICTS OF INTEREST

All members of the Evaluation Panel signed the Conflict of Interest and Confidentiality Declaration, including a Secondary Conflict of Interest Declaration after the tender closed, but before submissions were released to the Evaluation Panel.

No officers and/or delegates acting on behalf of the Council through the Instrument of Delegation and involved in the preparation and/or authorisation of this report have any general or material conflict of interest as defined within the *Local Government Act 2020*.

ATTACHMENTS TO THE REPORT

1. CT7853 – Confidential Attachment for Council Evaluation Report
2. CT7853 – Confidential Financial Summary Attachment